

Ministerstvo školství, mládeže a tělovýchovy registrovalo podle § 36 odst. 2 zákona č. 111/1998 Sb., o vysokých školách a o změně a doplnění dalších zákonů (zákon o vysokých školách), dne 16. září 2005 pod čj. 28 812/2005-30 Stipendijní řád Technické univerzity v Liberci.

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Ing. J. Beneš, CSc.
ředitel odboru vysokých škol

SCHOLARSHIP REGULATIONS of the Technical University of Liberec valid from 16 September, 2005

Article 1 Introductory Provisions

- (1) The Scholarship Regulations of the Technical University of Liberec (henceforth TUL) are based especially on the Institutions of Higher Education Act No. 111/1998, and the alterations and amendments thereto as amended (henceforth "Act") and it applies to the process of awarding scholarships to:
- a) students in Bachelor's, Master's and Doctoral study programmes realized by faculties of TUL or by TUL and other parts of TUL,
 - b) academic workers (Art. 70 of the Act) who are on their sabbatical (Art. 76 of the Act) and at the same time they are applying for a study stay abroad which is not part of their job according to a special precept.¹⁾
- (2) Scholarships awarded according to these regulations are paid out from the Scholarship Fund of TUL or from other sources.

Article 2 Financial Sources of Scholarships

The financial sources of scholarships are:

- a) the Scholarship Fund of TUL which is raised by means of students' fees for studies according to Art. 58 par. 3 and 4 of the Act,
- b) grants provided by the Ministry of Education, Youth, and Physical Education (henceforth "Ministry"),
- c) grants provided by the Ministry to financially support the mobility of students and academic workers,
- d) other grants the purpose of which enables this use (especially projects which include a sum of money intended for scholarship),
- e) other internal sources,
- f) possible financial donations to TUL.

Article 3 Kinds of Scholarship

¹⁾ *Art. 131 of the Labour Code,
Act No. 119/1992, of travel expenses refunds.*

- (1) The following kinds of scholarship can be awarded:
- a) according to Art. 91 par. 2 letter a) of the Act for excellent study results (henceforth “study results scholarship“),
 - b) according to Art. 91 par. 2 letters b) to d) and par. 3 letters a) and b) of the Act (henceforth “special scholarship“):
 - b1) according to Art. 91 par. 1 letter b) of the Act for remarkable scientific, research, professional, artistic or other creative representation of a faculty or TUL especially to students who take part in scientific or pedagogical activities, to students awarded the Dean’s or Rector’s Award (henceforth “creative scholarship“),
 - b2) according to Art. 91 par. 1 letter b) of the Act for participation in specific research according to the inner regulation of TUL (henceforth “specific scholarship“),
 - b3) according to Art. 91 par. 2 letter c) of the Act in the case of a difficult social situation of a student (henceforth “social scholarship“),
 - b4) according to Art. 91 par. 2 letter d) of the Act in cases deserving special treatment, especially in the case of underprivileged students (henceforth “special social scholarship“),
 - b5) according to Art. 91 par. 3 letter a) of the Act in the case of increased expenses connected with activities set by students’ study plans (mainly compulsory practice, field trips, summer and winter training courses), up to the sum of the documented fare, accommodation, boarding, and/or insurance expenses connected with these activities (henceforth “travel scholarship“),
 - b6) according to Art. 91 par. 3 letter a) of the Act to support students who are sent to study abroad temporarily,
 - b7) according to Art. 91 par. 3 letter b) of the Act to support foreign students studying in the Czech Republic,
 - b8) according to Art. 91 par. 2 letter d) of the Act for students involved in collective and individual sports on the highest republic level, at least those who represent the Czech Republic at university games, or who represent TUL at academic championships and higher competitions according to the Bursar’s directive (henceforth “sports scholarship“),
 - b9) according to Art. 91 par. 2 letter d) of the Act,
 - c) according to Art. 91 par. 3 letter c) of the Act for students in Doctoral study programmes (henceforth “Doctoral scholarship“),
 - d) according Art. 91 par. 2 letter d) of the Act for students’ accommodation (henceforth “accommodation scholarship“).
- (2) When awarding social scholarships according to par. 1 letter b3) it is possible to consider the cost of required study literature, if this literature is not otherwise affordable.

Article 4 Accommodation Scholarship

- (1) Upon a completed and sent electronic application, accommodation scholarship can be awarded to a student who:
- a) is a student in Bachelor’s, Master’s or Doctoral study programme in full-time form.
 - b) is a student in several simultaneously studied study programmes; in this case he/she is awarded a scholarship only once, in the study programme for which he/she was enrolled earlier,
 - c) has not exceeded the standard length of study in his/her study programme,
 - d) is a citizen of the Czech Republic or is a person without nationality who has a permanent residence in the Czech Republic or is a citizen of EU or another country of the European Economic Area Treaty (Iceland, Norway, Lichtenstein) or the Swiss Confederation or is a relative of such a person and has not been awarded the Ministry scholarship according to Art. 91 par. 5 of the Act with the exception of the creative scholarship supporting students in Doctoral study programmes doing projects selected by the Tertiary Education Development Fund competition,

- e) does not have permanent residence in the area from which commuting takes a shorter time than the limit set by the Rector's measures,
 - f) produces a bank account number for cashless scholarship payments.
- (2) A scholarship can be claimed for each day in which the conditions stated in par. 1 were met.
 - (3) Accommodation scholarships are awarded on the basis of data gained from the Student Register or from the information system STAG.
 - (4) Accommodation scholarships are paid out retrospectively after each quarter, for quarters ending on 31 December, 31 March and 30 June. An accommodation scholarship is not paid out for the third quarter of the calendar year.
 - (5) The amount of the accommodation scholarship is determined as follows:
 - a) for scholarships paid out for quarters ending on 31 March and 30 June the average amount of accommodation scholarship per one day in the previous calendar quarter is used,
 - b) for scholarships paid out for the quarter ending on 31 December, the amount of accommodation scholarship per one day in which a student met the conditions for the scholarship is counted as the quotient of total sources given by TUL to the accommodation scholarship budget for one calendar year reduced by the amounts paid out for the first and second quarter and the number of calendar days counted for all students for the fourth quarter.
 - (6) If the data from the Student Register needed for awarding the accommodation scholarship are not available, accommodation scholarships can be paid out later, thus for a longer period of time.

Article 5 Common Provisions

- (1) When counting the amount of scholarships TUL, its faculties and other parts base their calculations on their financial sources and possibilities, the amount and purpose of received and available sources and the number of students who met the conditions for individual kinds of scholarships set in Art. 3. The amount of financial sources for individual kinds of scholarships are set by the Rector or the Dean and discussed by the Academic Senate of TUL or academic senates of faculties of TUL. The amount of scholarships of students enrolled in studies in study programmes realized by TUL or a faculty of TUL is set for the particular calendar year in accordance with the financial situation of TUL, a faculty of TUL or another institution of TUL which participates in the realization of study programmes.
- (2) The amounts of scholarships are, according to Art. 3, set by the Dean or the Rector.
- (3) The scholarships specified in Art. 3 par. 1 letters b3), b4) and d) are awarded upon a student's application, in the case of the scholarship specified in Art. 3 par. 1 letter b8) also the recommendation of the head of the Department of Physical Education of the Faculty of Education of TUL is required; in other cases students' applications are not required.
- (4) The decision about whether the scholarship was awarded to a student is delivered to the addressee at the study department of the Dean's office at the particular faculty or at the study department of the Rector's office if the study programme is realized by TUL. In the case of scholarships awarded upon students' applications, the decision should be delivered within 30 days after the application was received.
- (5) If it is not possible to deliver the decision about whether the scholarship was awarded to a student to the addressee, it is put on the Official Bulletin Board of the faculty or TUL. The date of putting the decision on the Official Bulletin Board is considered the date of delivery of the decision. The decision about revocation of a student's scholarship according to par. 7 is delivered in the same way.
- (6) Scholarships are paid out after delivering the decision according to par. 4 and 5. If a scholarship cannot be paid out to a student, it is possible to revoke this scholarship within three months after the decision about the scholarship was delivered.
- (7) A student must inform the study department in written form about all changes which might influence the decision about awarding the scholarship within 30 days after the change occurred.
- (8) A scholarship is revoked from a student who does not meet the conditions for awarding the scholarship any longer.

- (9) If it is later discovered that a student used false or distorted facts in his/her application or that he/she did not inform the study department about all changes which might influence the decision about awarding the scholarship according to par. 7, his/her scholarship is revoked from him/her and he/she must return the unlawfully received scholarship to the bank account of TUL within 30 days after the decision about cancelling of the scholarship comes into validity. He/she also must pay a sanction fee of the amount corresponding to the amount of the latest paid out scholarship.
- (10) Scholarships are paid out cashless to the receivers' bank accounts in Czech crowns by the tenth day of the month following the particular payment period at the latest. For this purpose, students must give their bank account number to the study department of the faculty or, if the study programme is realized by TUL, to the study department of the Rector's office. Only special scholarships can be, upon the receiver's request, paid out in cash.

Article 6
Concluding Measures

- (1) The Scholarship Regulations of TUL registered at the Ministry on 26 May 2004 under file No. 21 568/99-30 are not valid.
- (2) These Scholarship Regulations were approved according to Art. 9 par. 1 letter b) of the Act by the Academic Senate of TUL on 13 September 2005.
- (3) These Regulations are applicable according to Art. 36 par. 4 of the Act from the date of their registration at the Ministry.
- (4) These Regulations take effect on the date of their registration with the exception of Art. 4 which takes effect on 1 October 2005.

Prof. Vojtěch Konopa, M. Sc., Ph.D.,
the Rector