

**TUL Rector's Order
No. 2/2019**

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|---------------------|---|------------------|--------------------|-----------|
| Title | Calendar of the Academic Year 2019/2020 | | | |
| | Name | Position | Date | Signature |
| Guarantor | Ing. Aleš Kocourek, Ph.D. | Vice-rector | 26/02/2019 | |
| Legal check | Mgr. Ivana Vodolanová | Lawyer | 26/02/2019 | |
| Approved by | doc. RNDr. Miroslav Brzezina, CSc. | Rector | 26/02/2019 | |
| Final check | 02 | Valid from | 26/02/2019 | |
| Classification Code | A I 2 1 | Appraisal symbol | A 5 | |
| JID | TUL-00375290 | č.j.: | TUL-19/9200/010204 | |

CALENDAR OF THE ACADEMIC YEAR 2019/2020

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| Beginning of the academic year | | 01/09/2019 |
| End of the academic year | | 31/08/2020 |
| Lesson-free period | | 02/09/2019 – 27/09/2019 |
| Rector's Day | | 30/04/2020 |
| Final date for fulfilling requirements of the academic year 2018/2019 | | 31/08/2019 |
| Final date for submitting a request for the third registration for a subject | | 13/09/2019 |
| Final date for fulfilling requirements of the first semester of studies | | 21/02/2020 |
| Final date for fulfilling requirements of the academic year 2019/2020 | | 04/09/2020 |
| Winter Semester | | |
| Teaching | 14 weeks | 30/09/2019 – 17/01/2020 |
| Winter holidays | 2 weeks | 23/12/2019 – 03/01/2020 |
| Assessment period (no lessons) | 5 weeks | 20/01/2020 – 21/02/2020 |
| State Final Exams | 3 weeks | 20/01/2020 – 07/02/2020 |
| Preliminary date of graduation ceremonies¹ | | 17/02/2020 – 21/02/2020 |
| Summer Semester | | |
| Teaching | 14 weeks | 24/02/2020 – 29/05/2020 |
| Assessment period (no lessons) | 5 weeks | 01/06/2020 – 03/07/2020 |
| State Final Exams | 3 weeks | 01/06/2020 – 19/06/2020 |
| | 2 weeks | 31/08/2020 – 11/09/2020 |
| Preliminary date of graduation ceremonies¹ | | 29/06/2020 – 10/07/2020 |
| | | 18/09/2020 |
| Summer holidays | 8 weeks | 06/07/2020 – 28/08/2020 |
| Teaching in the final year of studies | dates to be set by the Faculty Deans | |
| Enrolment | | |
| The exact date of enrolment shall be set by the dean | | 02/09/2019 – 27/09/2019 |
| Preliminary enrolment | For academic year 2019/2020² | For summer semester of 2019/2020² |
| FP, FUA, FZS | 01/06/2019 | 25/01/2020 |
| FT, EF | 02/06/2019 | 26/01/2020 |
| FS, FM | 03/06/2019 | 27/01/2020 |
| For all TUL students | 04/06/2019 – 07/07/2019 24/08/2019 – 08/09/2019 | 28/01/2020 – 23/02/2020 |
| For applicants accepted to studies in September | till 22/09/2019 | |

¹ The exact date of the graduation ceremonies will be announced by the faculty dean's after an agreement with the Rectorate.

² The preliminary enrolment shall be carried out by students of Bachelor's, Master's and follow-up Master's study programmes of all faculties, both full-time and combined forms of studies. Students of Ph.D. study programmes follow the instructions of the faculty where they are studying. Students can register or unregister the subjects that they will or will not study in the summer semester of the academic year 2018/2019. It is not possible to complete the subject in the given semester (credit, graded credit, exam) without registering the subject in the ISSTAG.



CALENDAR OF THE IS STAG FOR THE ACADEMIC YEAR 2019/2020

Note: When changing the abbreviation of the department, cancelling or creating departments, faculties and institutes, the deadline for the introduction of the change into the IS STAG data structures is the end date of the update of the study plans for the next academic year, i.e. 21 February 2020.

September 2019

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|---|-------------------------|-------------------|
| Enrolment in studies for the academic year 2019/2020 | 09/09/2019 – 27/09/2019 | study assistants |
| Last date for entering the grades by the departments | 06/09/2019 | departments heads |
| End of preliminary enrolment of subjects for the academic year 2019/2020 | 08/09/2019 | faculty deans |
| End of preliminary enrolment of subjects for the academic year 2019/2020 for additionally accepted students | 22/09/2019 | faculty deans |
| Schedule activities exchange for the winter semester 2019/2020 | 23/09/2019 – 29/09/2019 | faculty deans |
| Transfer of registered applicants from the admission procedure to the 1 st year of studies | up to 27/09/2019 | study assistants |

October 2019

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|---|-------------------------|--|
| Start of copying the subjects of the academic year 2019/2020 into the academic year 2020/2021 and updating the courses for the academic year 2020/2021 by the departments | 01/10/2019 | vice-deans for educational activities and department heads |
| Deadline for adjusting and supplementing the content of the subject, pre-requisites, qualifications, requirements for the student, methods, literature, the classification in the fields of education, the time requirements for the winter semester of the academic year 2019/2020 | 12/10/2019 | departments heads, subject guarantors |
| Evaluation of the quality of teaching - survey for the winter semester 2019/2020 | 14/10/2019 – 23/02/2020 | student chamber of the AS TUL |
| Setting the parameters for the admission procedure for the academic year 2020/2021 | up to 31/10/2019 | vice-deans for educational activities |

November 2019

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| Opening the registration of study applicants for the academic year 2020/2021 | from 01/11/2019 | study assistants |
| Last date for data edition for SIMS collection | 05/11/2019 | study assistants |

January 2020

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|---|-------------------------|---|
| Transfer of the students who are going to take the State Final Exams in January 2020 into the Graduate module, including data control | up to 03/01/2020 | study assistants |
| End of copying the subjects from the academic year 2019/2020 to the academic year 2020/2021, end of inserting new subjects and changes in the composition and range of subjects. From this date on, only the content of the subject, pre-requisites, qualifications, requirements for the students, methods, literature, the inclusion in the fields of education and the time requirements can be edited. | 10/01/2020 | vice-deans for educational activities and department heads, subjects guarantors |
| Copies of the study plans from the academic year 2019/2020 to the academic year 2020/2021 and their updates | from 13/01/2020 | vice-deans for educational activities |
| Specifying preliminary enrolment for the summer semester of the academic year 2019/2020 | 24/01/2020 – 23/02/2020 | faculty deans |





| February 2020 | | |
|---|-------------------------|---------------------------------------|
| End of the study plans update for the academic year 2020/2021 | up to 21/02/2020 | vice-deans for educational activities |
| Schedule activities exchange for the summer semester 2019/2020 | 24/02/2020 – 06/03/2020 | faculty deans |
| Deadline for adjusting and supplementing the content of the subject, pre-requisites, qualifications, requirements for the student, methods, literature, the classification in the fields of education, the time requirements for the summer semester of the academic year 2020/2021 | 28/02/2020 | department heads, subject guarantors |
| March 2020 | | |
| Evaluation of the quality of teaching - survey for the summer semester 2019/2020 | 09/03/2020 – 28/08/2020 | student chamber of the AS TUL |
| End of registration of applicants for studies in the 1 st round of admission procedure for the academic year 2020/2021 | up to 31/03/2020 | study assistants |
| May 2020 | | |
| Transfer of the students who are going to take the State Final Exams in June 2020 into the Graduate module, including data control | up to 22/05/2020 | study assistants |
| Completion of the final version of the timetable for the winter and summer semester of the academic year 2020/2021 | up to 22/05/2020 | time schedule assistants |
| June 2020 | | |
| Preliminary enrolment of students for the academic year 2020/2021 | 06/06/2020 – 05/07/2020 | faculty deans |
| July 2020 | | |
| Transfer of the graduates to the archive | up to 17/07/2020 | study assistants |
| August 2020 | | |
| Preliminary enrolment of students for the academic year 2020/2021 | 29/08/2020 - 06/09/2020 | faculty deans |

