

TUL Rector's Directive

No. 2/2019

Title:	TUL Grant Program to Support publications in English "ENAGO"			
	Name:	Position:	Date:	Signature:
Guarantor:	prof. Ing. Pavel Mokrý, Ph.D.	Vice-rector	15/4/2019	
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1. General provisions

This directive announces the TUL Grant Program to support publications in English "ENAGO" (hereinafter referred to as "GP ENAGO" or "Program").

2. Basic characteristics and the objective of the grant program

The strategic objective of GP ENAGO is to increase the quality of publication results of Ph.D. students, academic and research staff at TUL, to support the quality and scientific impact of the main ideas in the articles, and to strengthen the potential contribution of the published article to TUL in terms of M17+ evaluation methodology

The ENAGO grant program is aimed at covering the costs of proofreading that shall be carried out by ENAGO (Crimson Interactive Inc.). Proofreading shall always be performed by native speakers, who are also experts in the scientific field of the article being corrected.

3. Time period for grant funding

The ENAGO grant program is announced for the period from 1 April 2019 to 31 December 2021.

4. Total allocated funds

The total funds allocated to the ENAGO grant program in the period from 1 April 2019 till 31 December 2021 are CZK 600 000,-.

5. The method of announcing calls for the grant program

Grant support applications in GP ENAGO shall be accepted throughout the entire period of the duration of the grant program. The evaluation period of each grant support application begins with the submission of a grant application and ends with the date of the result announcement, which shall be done within 7 days of submitting the application.

6. Definition of grant support beneficiaries

Financial support will be awarded to students of Ph.D. study programmes, TUL academics (Group A) and TUL researchers (Group C)¹, who have prepared a scientific article planned to be published in a prestigious international peer-reviewed scientific journal.

7. Financial limits for grant support applications

The method of reimbursement of the cost of proofreading is paid ex-post. The cost of proofreading is not included in the application. Costs are invoiced based on the length of the article corrected.

8. Requirements for grant support applications

The grant support application shall contain the following information:

- a) Title of the article.
- b) List of co-authors and what scientific organization they are members of.
- c) The title of the professional journal in which it is planned to publish the scientific text.
- d) The journal's field of science which the topic of the article falls into.
- e) The journal's quartile under the Article Influence Score (AIS) in the given field at FORD level.
- f) Summary of the main ideas of the article.
- g) Finalized text of the article and possibly a cover letter to the journal's editors.

¹ see Internal Wage Regulation TUL ([zde](#))

- h) Supervisor's recommendation if the applicant is a Ph.D. student.
- i) Approval of the head of workplace that the workplace take over the cost of proofreading if the article is not accepted for publication in Q1 or Q2 journal within 12 months of approval of the application for funding.

Applications are submitted via the online portal at <https://www.tul.cz/gp> within the deadline for receiving grant support applications listed in section 5. The text of the article shall be uploaded as an appendix to the application under point g). The statement of the supervisor's recommendation and the approval of the head of the workplace according to points h) and i) are carried out electronically.

9. Evaluation criteria for grant support applications

Grant support can only be awarded to proposals that meet the following criteria:

- a) The applicant is the author of the article.
- b) The number of authors listed in the article with affiliation to TUL must significantly exceed the number of authors with affiliation to other national or foreign institutions.
- c) The journal to which the first article is intended to be send to must fall within the first two quartiles (Q1 and Q2) of AIS-based scientific journals at FORD level.

10. Eligible costs and rules for managing grant resources

GP ENAGO grants do not have their own cost centre. The cost of proofreading is paid from the cost centre of the Rector's Office

In case of non-fulfilment of the grant project they will be recharged to the researcher's workplace.

The procedure for implementing the project is as follows:

- 1) The authors shall prepare an article in Office Open XML (.doc, .docx) format. The preparation of an article in the LaTeX typographic system is also accepted. Due to higher price costs, more time-consuming proofreading and due to the limited possibilities of marking proofreading in a text file, the submission of an article for proofreading in the LaTeX system is not recommended.
- 2) The authors shall order the article for proofreading through the branded web portal <https://www.enago.com/tul/>. The Department of Science and Research shall approve that the proofreading be carried out by ENAGO.
- 3) After the proofreading is done, the authors send the article to the editorial system of the selected journal.
- 4) Out of the grant support allocated, it is possible to pay for additional costs of the proofreading of the article's revised versions with the comments of reviewers and editors of the magazine that came up during the review process incorporated into the text.

11. Method of continuous and final control and project evaluation

The project is assessed as fulfilled if the article is accepted for publication in Q1 or Q2 within 12 months of the approval of the application for funding.

12. Transitional and final provisions

The Vice-Rector for Science, Research and Foreign Affairs monitors and evaluates compliance with this Directive.

The Vice-Rector for Science, Research and Foreign Affairs and the Legal Department are responsible for interpreting the provisions of this Directive

This Directive shall become valid on the date of its approval and effective on the date of its publication.